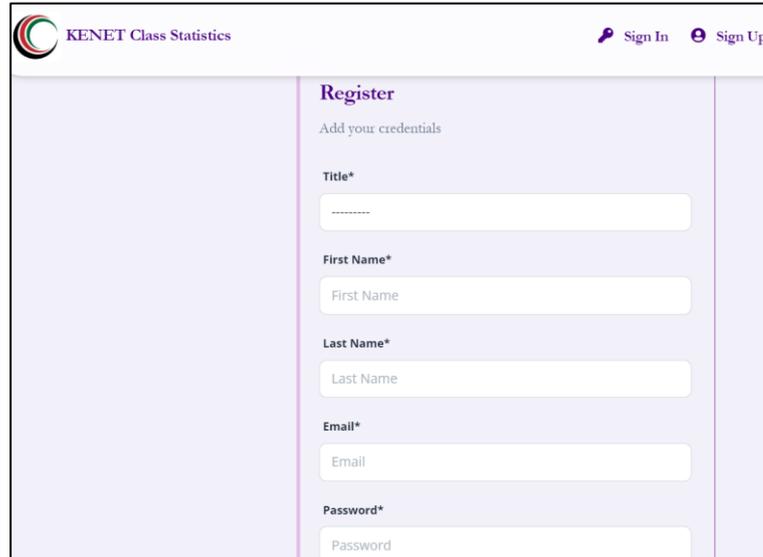


## Accessing Class Statistics

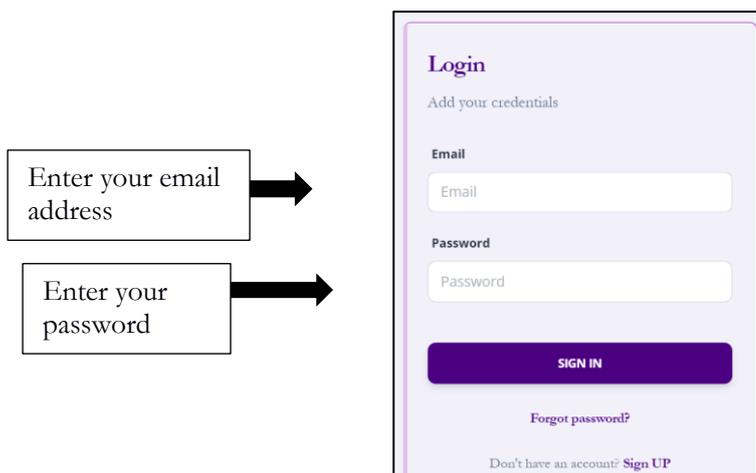
KENET has setup a class statistics page <https://stats.conference.ke/> that generates comprehensive reports on all virtual classes undertaken on Moodle LMS. To view the class statistics:

1. Use <https://stats.conference.ke/> then click on “Sign up” for an account
2. Fill in the form details



The screenshot shows the 'Register' form on the 'KENET Class Statistics' website. The form is titled 'Register' and includes the instruction 'Add your credentials'. It contains five input fields: 'Title\*' (with a placeholder '-----'), 'First Name\*', 'Last Name\*', 'Email\*', and 'Password\*'. Each field has a corresponding label and a small asterisk indicating it is required. The form is set against a light purple background with a white border.

3. Wait for account verification and activation.  
Once your account is approved, you will receive an email from KENET.
4. You can now sign in using your email and password. The email should be the one used during registration.



The diagram illustrates the login process. On the left, two boxes are shown: 'Enter your email address' and 'Enter your password'. Arrows point from these boxes to the 'Login' form on the right. The 'Login' form is titled 'Login' and includes the instruction 'Add your credentials'. It contains two input fields: 'Email' and 'Password'. Below the fields is a purple 'SIGN IN' button. At the bottom of the form, there is a link for 'Forgot password?' and a link for 'Don't have an account? Sign UP'.

NB: Select “Forgot password” to re-set your password

5. Once logged in, you will be presented with your institution’s data.

Name of institution →



6. Access the report

Class Name	Institution	Class Origin URL	Class Participants	Created Time	Created By	Status
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## Recommendations for creating virtual classes in Moodle

1. Set the room settings to “wait for moderator” so that the enrolled users may not join the session without your consent.
2. Edit the recorded link name according to the topic of discussion to avoid confusion and for easier search.
3. When setting up the session, we highly encourage you to choose “Room with recording” instance.
4. You may choose to hide the recording from the enrolled users by clicking on the eye icon.
5. Always remember to start recording, pause recording and end the meeting in that order for the recording to be processed.
6. **Do not** delete the recording unless you are sure you no longer need it